

OXFORD WORLD SCHOOL

Tal. Haveli, Wagholi, Pune, Maharashtra 412207

Minutes of the 2nd Executive Committee of Parent Teacher Association (EPTA) Meeting
Academic Year 2021-22

MINUTES OF MEETING

VENUE: Virtual Meeting over ZOOM

Day and Date: Saturday, 18th Dec 2021

Time: 2:00 pm

Members Present

Sr. No	Name Of The Committee Members	Designation In Committee	Grade
1	Dr. Kavita K Roy	Chairperson / Principal	-
2	Mrs. Meghna Deshpande	Parent Representative	Grade 1
3	Mr. Adtiya Bhatnagar	Parent Representative	Grade 2
4	Mrs. Sumaiya Mulla	Parent Representative	Grade 3
5	Mrs. N.A Nithya	Parent Representative	Grade 4
6	Mrs. Varsha Dinesh Samudrala	Joint Secretary / Parent Representative	Grade 6
7	Mrs. Ayesha Sayyed	Teacher Representative	Grade 1
8	Mrs. Rohini Ghule	Teacher Representative	Grade 2
9	Mrs. Bhawana Chhagnani	Teacher Representative	Grade 3
10	Mrs. Megha Saxena	Teacher Representative	Grade 4
11	Mrs. Shubham Ravi Chaturvedi	Teacher Representative	Grade 5
12	Mrs. Priyanka Kothari	Teacher Representative	Grade 6
13	Mrs. Manisha Singh	Secretary / Teacher Representative	Grade 7

Member Absent

1	Mrs. T Rajalakshmi	Joint Secretary / Parent Representative	Grade 5
2	Dr. Ankush Lawande	Vice - Chairperson / Parent Representative	Grade 7

The meeting was called to order and commenced at 2:00 pm after ascertaining the presence of the required quorum. The Chairperson informed the committee members regarding the absence of Mrs. T. Rajalakshmi and Mr Ankush Lawande.

Welcoming Members: Kavita K Roy, Principal and Chairperson, extended a warm welcome to all the members of the Executive Committee of the PTA of Oxford World School for the academic year 2021-2022. The Chairperson noted that the requisite quorum for the meeting was present and called the meeting to order. She tabled the agenda as circulated along with the Notice of the Meeting to all the members. The meeting unanimously adopted the Agenda for the 2nd Executive Committee Meeting of the PTA.

Agenda:

1. Welcoming the members of the Executive Committee.
2. Reading the Minutes of the first Executive Committee Meeting of Parent -Teacher Association.
3. Review of Virtual Learning Sessions - Subject-Wise, Assessment Policy, Co-Curricular Activities and latest government notification and curriculum implications.
4. Fee implications for the AY 2022-23.
5. Vote of Thanks

1. Welcome address of members of the Executive Committee:

The meeting was called to order at 2:00 pm after ascertaining the presence of the required quorum. Dr. Kavita K Roy, Chairperson of the Parent Teacher Association (PTA) of Oxford World School, began the meeting by informing the members that the quorum is being achieved.

2. Reading the Minutes of the first Executive Committee Meeting of the Parent Teachers Association:

The Chairperson informed the parents that the 1st EPTA MOM is uploaded to the Oxford World School website. The 1st EPTA MOM was again read out for the parents.

3. Review of Virtual Learning Sessions- Subject -Wise, Assessment Policy, Co-Curricular Activities and latest government notification and curriculum implications:

The Chairperson informed that virtual classes are successfully implemented for all classes across Grades 1 to 7. The CCA activities are effectively conducted along with the introduction of Inter-House Competitions. Grade 6 to 7 have 4 to 5 sessions everyday considering the curriculum and syllabus compliance and learning needs of learners. The Chairperson assured that the vertical progression is never compromised, keeping in mind the learners individual needs.

She apprised the assessments are also conducted as per the planner. For the formative Assessment the school has opted for the Objective type questions (Competency Based Questions with the weightage as 20%) the National Education Policy 2020 has affirmed the need to move from rote to competency-based learning making it more focused on developing the creative and critical

thinking capacities of students to meet the challenges of the 21st century proactively. It emphasizes that learners must be equipped with the ability to solve problems and assessment must shift from testing primarily rote memorization skills to one that is more formative, is more competency-based, promotes learning and development for our students, and tests higher-order skills, such as analysis, critical thinking, and conceptual clarity.

The Chairperson mentioned that curriculum reviews are conducted as per the Annual Academic Planner to check on efficacy and impact of learning strategies. She assured that the school is in the process of review, keeping the possibility of the extended lockdown, screen time concerns, physical and mental wellbeing of the learners. She apprised about the effective implementation of the Adventure Experiential Sessions with 100% participation of learners.

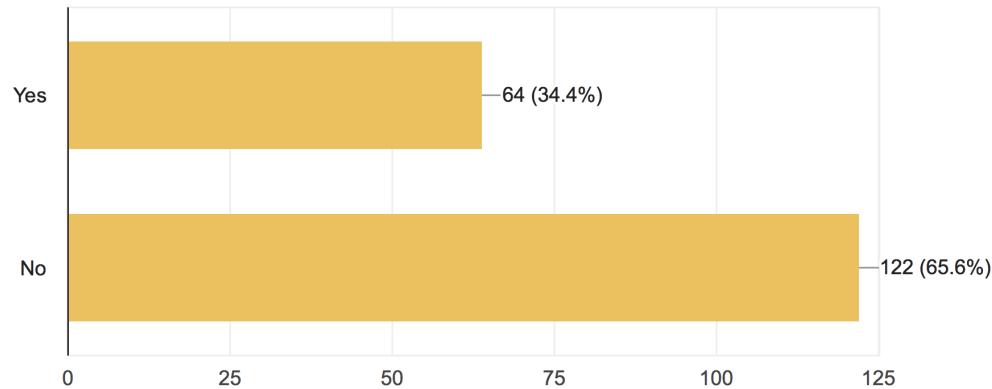
The Chairperson apprised that the Question papers curated by the educators are reviewed by the Segment Leaders and by the Principal. Term -1 assessment were conducted successfully and the Term Report was uploaded for parents in the Parent Portal. The educators have also initiated to conduct the Accelerated Learning Sessions twice in a week for the benefit of the learners. She apprised that the Accelerated learning is a multidimensional approach where learners are in direct control of what they are learning. The benefits include increased learning in less time, with less effort, and with a more enjoyable experience than the traditional learning model.

Latest Government guidelines- With the renewed lockdown guidelines, owing to the Omicron variant, the Chairperson informed that the school is has received two state government notification regarding opening of physical classrooms and that parents were informed about the same. She added that all the staff is being vaccinated in small batches to comply with 100% vaccination for the safety and security of the staff and in preparation for physical reopening of the school.

The School took the consent from the parents regarding the physical reopening of school, however the school did not receive any affirmative response from the parent partners and so online school continued. The last notification was received on 14th Dec 2021 from the Mumbai Mantralay and the PMC, asking for schools to reopen for Grade I upwards on 16th Dec 2021. All the necessary protocols of reaching out to the parent partners and sharing of SOP in terms of physical infrastructure, phased reopening of school etc. were followed along with an online consent. Parent partners upon affirmative confirmation had to make necessary arrangements for drop and pickup of learners. School Transport facility was not be available as government clearance was awaited to start the services. The Grade-wise consent received from parents was shared with the EPTA members.

I hereby give my consent (Yes/No) for my son/daughter studying in Oxford World School to attend physical classes. I understand that this is purely on... will not send my child to school in such an event. *

186 responses



4. Fee implication for the Academic Year 2021-22

The Principal, Dr. Kavita K Roy then took up the next agenda point regarding the academic fee for the AY 2021-22. She apprised a large majority of parents have made the required fee payment up to 3rd Installment and we wish to thank them for their continued support. At the same time, the financial challenges for the organization continue to remain a serious cause for concern.

It is imperative for parents to pay the fee up to Instalment-3 (1-4) to enable the school to honor the financial commitments towards salaries, lease rent and other expenses and thereby ensure academic continuity. The school fees payment due dates are already extended many times and for the feasibility of parents the monthly fee payment options are also made available in the parent portal.

The Chairperson explicitly apprised the members that the fee is not increased since the inception. School fee was due for revision, as per norm, in the academic year 2021-22. However, this fee revision is deferred as a relief measure to all our parents' partners considering the COVID 19 pandemic. The next fee revision is due for AY 2023-24. The school will bear the impact of this fee deferment although all deliverables will continue, as committed. The decision of fee revision will take after due deliberation and considering the impact analysis of post COVID 19 on the budget and operations

Interaction with EPTA members: The Chairperson welcomed questions, observations, concerns, and queries from the parent representatives and opened the meeting for discussion.

Mr. Aditya Bhatnagar parent representative of Grade 2, appreciated the efforts of the educators. He said that will be giving his feedback and suggestions in writing to the school. He even suggested to conduct Fun Friday sessions for the learners. The appreciation from the EPTA members for the

quality of teaching learning was accepted by the Chairperson, she apprised that members that these appreciations acts as a motivational booster for the team.

Mrs. Sumaiya Mulla parent representative of Grade 3, appreciated the efforts of the educators and suggested if the Accelerated Learning Sessions can be conducted in the morning. The Chairperson, apprised the members that we need to respect the morning assembly and health well-being sessions conducted by the school. The Accelerated Learning Sessions is meant to improve a learning skill or rectify a problem area of the learners.

The Chairperson also made the EPTA members aware of the detailed follow up that the school engages in via email, telephone calls and face to face/virtual meets regularly. The commitment to deliver an individualized learning experience which caters to the needs of the 21st Century learners is never compromised at Oxford World School. The Chairperson reiterated the trust and mutual respect shared by all stake holders in this learning journey and sought continued support from the EPTA through this academic year.

Vote of Thanks: There being no other business, the meeting ended with the Chairperson thanking the members warmly for their participation and presence in the meeting. She wished everyone a safe and a healthy year ahead and ended the 2nd meeting of EPTA for the academic year 2021-22.

