



OXFORD WORLD SCHOOL

Opposite Panchshil Towers, Kharadi Annex, Pune-412207

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11th July 2019

No. 19-20/01

NOTICE OF 1ST EXECUTIVE COMMITTEE MEETING OF PARENT-TEACHER ASSOCIATION-OXFORD WORLD SCHOOL 2019-20

To

Members of Executive Committee

Sub: Meeting of Executive Committee

Sir / Madam,

The first meeting of the Executive Committee of the Parent Teacher Association of Oxford World School (2019-20) will be held on Saturday, 13th July 2019 at 9:00 am in our campus. You are requested to make yourself available for this meeting.

As per the provision of rule 8(3) of the Maharashtra Educational Institution (Regulation of Fee), Rules, 2016, the meeting will be conducted only if at least one – third members of the total strength are present and provided that more than fifty percent of the parent members of the total number of parent-members are present. If the quorum is not fulfilled, the Chairperson of the committee shall adjourn the meeting for half an hour. No business will be transacted in the meeting unless there is a quorum. The meeting will be cancelled and will be recalled after fifteen days by following the process mentioned in these rules.

The Agenda is appended for your ready reference.

Looking forward to a fruitful collaboration in the year ahead.

Warm regards

Dr. Kavita K Roy
Chairperson
Executive Committee, PTA
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**NOTICE OF 1ST EXECUTIVE COMMITTEE MEETING OF PARENT-TEACHER
ASSOCIATION-OXFORD WORLD SCHOOL 2019-20**

1. Welcoming the members of the Executive Committee.
2. Introduction of the members of the Executive Committee.
3. Reading the Maharashtra Educational institutions (Regulation of Fee) Act, 2011 and the rules made there under.
4. Constitution of the Executive Committee
5. Adoption of Bye laws of the Oxford World School.
6. The first Annual General Body Meeting
7. Vote of Thanks.